

OPEN ACTIONS

Action No.	Item No.	Date added	Section of Meeting	Subject	Action	Owner(s)	Comments/updates	Date due for completion	RAG Rating	Date completed
40	43/23	13.06.23	Part 4 - Items of Other Business	Future Governance Arrangements	Light touch review to take place and Ms Latimer requested that any comments are fed back on governance arrangements and that there is a requirement to nominate a Vice-Chair, therefore, would welcome any nominations to ensure resilience. EL to progress with KR.	EL/KR	<b>Update 26.07.23:</b> Reviewed deferred until later in the year. <b>Update 15.08.23:</b> More thinking around that. Vice-Chair - EL/AH to discuss. KR elected members part of Board and will be determined for next meeting. <b>Update 14.09.23</b> agreed Andy Hilton to fulfill vice chair role. Elected member representation discussions ongoing at SCC - task and finish group to be established. <b>Update 09.10.23:</b> first meeting to be held this week and will provide update to the next meeting. <b>Update 11.12.23:</b> SCC have established a T&F Group and interim arrangements are in place until after the May 2024 elections. Item deferred until Summer 2024.	Jun-24		
41	49/23	15.08.23	Part 1 - Partnership	Mental Health Crisis Transformation Programme	Updated plan to be presented at October Board to include what is going to be different this winter, draw out specific metrics and ensure all partners are involved.	IA	<b>Update 14.09.23:</b> update deferred and will now come to December Board. <b>Update 11.12.23:</b> Physical Health Strategy and Learning Disabilities Community Services Investment updates provided and positive improvements made. An update on the Dementia Strategy refresh to be submitted to a future Board meeting.	Date for Dementia Strategy TBC		
47	50/23	15.08.23	Part 1 - Partnership	Neurodiversity	KG to bring back a detailed plan back to the Board detailing clear actions	KG/CG	<b>Update 09.10.23:</b> update will be present to December 2023 Board meeting to provide clear line of sight. MD-T - require discussion re assessment of need/prevention of children getting onto lists. <b>Update 11.12.23:</b> Business Cases to be submitted in early 2024 for approval of recurrent funding.	TBC		
48	66/23	09.10.23	Part 1 - Partnership	Community Development and Inclusion Priority Programme	Mr Windle noted that there is an important link to make with the violence reduction programme work led by South Yorkshire Police as there are pots of money available to bid for. AW will link with Ms Ettridge and Ms Woods to explore.	AW/LE/LW	<b>Chased 29.11.23</b>	TBC		
50	68/23	09.10.23	Part 1 - Partnership	Ageing Well	Ms Burt to provide a further update to the Sheffield HCP Partnership Board at its 11 December 2023 meeting to include more specifics (and different options if applicable) around sustainability of each of the programme areas.	SB	<b>Update 29.11.23:</b> item deferred to February 2024, will be submitted to Transformation & Oversight Committee in December 2023.	TBC		
51	69/23	09.10.23	Part 1 - Partnership	Primary and Community Delivery Group Update	SCC have redesigned home care services around primary care services to strengthen links. Need to consider lifting and shifting resource amongst partners to fund programme management, how that can be done so that can be more strategic for the people of Sheffield? Ms Chappell was keen to look where SCC could offer resource. AH/AC to explore further how that can be progressed.	AH/AC	<b>Update 29.11.23:</b> AH/AC met on 28.11.23 to discuss overlap between PCN and new SCC Domiciliary Care Provision framework. Agreed to try to match some management support across PCN/social care interface which would support closer working. From January 2024 Primary and Community Care Delivery Group will be without any dedicated admin support which remains a risk. <b>Update 11.12.23:</b> AC/AH met and discussed joint resource across neighbourhoods. Will have no programme management resource for the Primary Care Delivery Group from Jan 24. Once the RCA work has completed will focus on 'place' team priorities.	TBC		
53	71/23	09.10.23	Part 1 - Partnership	Sheffield Transformation/Oversight Committee Feedback (inc. Risk Management Process)	Update requested on risk management process.	IA/KR	<b>Update 26.10.23:</b> Development work ongoing. item added to forward plan for early 2024. <b>Update 11.12.23:</b> being submitted to the T/O committee in January and will report back to the February Board meeting.	Feb-24		
54	74/23	09.10.23	Part 4 - Items of Other Business	Any Other Business	<u>Questions from Public</u> – Ms Robinson enquired if we need to think more about how we can encourage questions from the public. Ms Robertshaw to pick up with Ms Robinson outside	JR/KR	<b>Update 29.11.23:</b> JR/KR met to discuss and agreed a proposal about future public engagement and the potential role of Healthwatch to be developed.	Feb-24		
55	81/23	11.12.23	Part 1 - Partnership	Children and Young People	The solutions discussed to be given further thought to take forward for the children's agenda and the Board requested a future update.	KG/AGo		TBC		
56	84/23	11.12.23	Part 1 - Partnership	Healthwatch Update	Healthwatch doesn't have the capacity to join up the dots and suggest that the Transformation and Oversight Committee is the place that could knit that together and start to address the whole person issues. Ms Latimer to discuss with Mr Atkinson.	EL/IA				
57	85/23	11.12.23	Part 1 - Partnership	Learning Disability Strategy	Ms Latimer noted that need to improve how we engage people and those that find it hard to access services and will take away an action to raise with Mr Atkinson.	EL/IA				

