



## SHEFFIELD HEALTH AND CARE PARTNERSHIP BOARD

TUESDAY 21 FEBRUARY 2023

### SUMMARY POINTS

1. **Public Questions** – this was the first meeting of the Sheffield Health and Care Partnership Board that was held in public, which was publicised via the Sheffield Health and Care Partnership (HCP) website and no questions were received from the public. [Sheffield Health and Care Partnership \(sheffieldhcp.org.uk\)](https://sheffieldhcp.org.uk).
2. **Feedback from 7 February 2023 Organisational Strategy Development Session and sign-off of Priorities** – all partners agreed that it was a helpful session and that it would also be helpful to hold 3 sessions throughout the year. It was agreed at the Board meeting to:
  - map to priorities identified at the session or link to existing workstreams in ‘place’ at South Yorkshire level and in collaboration to inform the ‘place’ for the next 12-18 months;
  - consider, as a partnership, the principles around Health Inequalities, Community Development, including the commencement of dialogue with communities;
  - consider the 2-3 things we want to get behind as a city and where we can add value – please forward any ideas/thoughts;
  - clarity around decision making is required as there shouldn’t be inertia due to the new NHS structures.
3. **Sheffield Oversight Committee Report January 2023** – key highlights following the inaugural meeting of the Sheffield Oversight Committee were outlined. There is a large amount of oversight in Sheffield with partners engaged in a number of discussions. The Committee received; 1) finance, 2) performance, and 3) quality and patient safety updates. Additionally, a Planning update was provided which outlined the national versus the place ask, including the deadlines for the draft and final planning report. Finally, two reports were submitted around 1) discharge funding and how it was utilised, and 2) acute respiratory funding and the effective learning that has been taken from both areas.
 

It was agreed that Mr Atkinson and Mr Fell will liaise to cross reference the large amount of performance data available across the system so that we have a complete picture across the local authority and health agenda.

It was also agreed that a discussion will be held at a future Board meeting on the NHS England Single Oversight Framework (SOF) as many members of the Board will not have an understanding of its meaning.
4. **Sheffield Transformation Committee Report January 2023** – again key highlights from the inaugural meeting of the Committee were outlined that provided an opportunity for the Delivery Group Chairs to meet to discuss priorities and look at alignment, connectivity and their development. The Transformation Committee will identify what is being progressed and where the Delivery Groups will provide focus moving forward. Clarity will be provided, as the Committee progresses, on how escalations will be reported to the SHCP Board. Key risks are around programme management support to deliver the priorities. It was acknowledged that there is fragility with some of the VCS



organisations and the Community Development and Inclusion Group will develop programmes and priorities in that space. The purpose of the Committee is to bring the Delivery Groups into alignment and provide connectivity into the Board.

5. **Sheffield City Partnership – City Goals Development Update** – Ms White, Strategy and Partnerships Manager, Sheffield City Council, attended the meeting to present the City Goals Development work that cuts across the Council and the City of Sheffield.

The Sheffield City Partnership Board membership consists of public, private and voluntary sector with the aim to nurture partnership relationships in the city, supporting partners to work together and build networks, facilitating collaboration, joint working, collective influence with a shared vision.

City Goals could provide for Sheffield:

- a long-term vision for a better place to work, live and play;
- explore what our future will look like – what will our neighbourhoods look like? Peoples' journeys to work, the place they live? How is/will that impact on our wellbeing?
- what do we want for Sheffield and how do we get there?

6. **Buddying and Peer Mentoring Programme** – a proposal for a buddying and peer mentoring programme between Sheffield HCP Board members and voluntary and community organisations was submitted. The proposal outlines a peer mentoring programme involving Board members and VCS leaders with the aim to increase the diversity of voice and thought into the HCP decision making; to provide participants with an opportunity to increase their understanding of the lived experiences of each other to create trust; to raise Board members' awareness of the role and contribution of VCS organisations to the health and care sector; and to raise awareness of the role and contribution of our HCP partners among VCS organisations.

The role of the Board is to be as diverse as possible and the Board is looking for 2 more volunteers for the peer mentoring programme, along with Andy Hilton, who previously undertook the role.

It was noted that it is important to widen the voice of organisations to incorporate the 'lived experience' into discussions and to include more diversity.

An action was agreed to provide any volunteers to Kathryn Robertshaw by 24 February 2023.

7. **Operational and Financial Planning** – a presentation was provided on the operational and financial planning for 2023/23 and that systems and providers are requested to submit five-year joint forward plans before the end of March 2023 with a publication date of 30 June 2023 (for year 1).

Mr Kirkham, Director of Finance and Commercial Services, Sheffield City Council reported that the Sheffield Council's revenue account will be approved today with final budget proposals being submitted to Strategy and Resources w/c 27 February, if approved, they will be submitted to full Council on 1 March 2023 and includes £10m cuts and 5% council tax increase.

Mr Fell, Director of Public Health, reported that the public health grant has not yet been released and will not be expecting to hear until approximately a week before the new



financial year. It was agreed that operational and financial planning was included on the next meeting agenda when Mr Fell is aware of the public health budget and any impacts.

8. **Delivery of Discharge Funding Scheme** – a report detailed the direction of travel for discharge and flow. Ambition was discussed at the Urgent and Emergency Care Transformation Group and details of the £5.6m allocation of discharge monies for South Yorkshire ICB and Sheffield 'place' were provided.

An updated paper to be submitted to the next meeting following discussions on the different schemes and opportunities, ie; admission avoidance, mental health admissions for children and adults, GP hubs, lived experiences, Alarms and Falls Service, and setting targets that can be shared as a system.

9. **Section 75 Agreement 2023/23 Sign-off** – the national Better Care Fund (BCF) programme refers to a Sheffield Council and SY ICB pooled budget that is part of a national requirement. A revised plan was approved in January 2023 by NHS England and the Section 75 pooled agreement has been amended and updated as part of that programme. Sheffield has one of the largest BCF's in the Country under the new amendment. The Chair requested that a more in-depth session on the BCF and what it means from an integration and planning perspective, pooled budgets and what is making the biggest impact is to be included in one of the future organisational development sessions.
10. **Month 9 Sheffield Place Finance Report** – the report provided an update on the financial position as at the end of December 2022. Part A of the report provided an overview of the financial position of Sheffield partners and outlined shared financial issues. Part B of the report provided more detailed information on the ICB (Sheffield) financial position as at Month 9 (December 2022).

**Part A.** Partners are currently forecasting a £28.6m revenue deficit for the year. This is made up of a forecast deficit of £17.4m in the people portfolio in Sheffield City Council (which is the main driver of the council's overall forecast deficit of £18.7m); and £11.2m in NHS organisations (£3.9m Sheffield Health & Care FT and £7.3m in the Sheffield place, part of NHS South Yorkshire). In terms of the NHS position, the South Yorkshire ICS continues to report overall balance with pressures within specific organisations assumed to be offset by savings within the ICB. Partners are working together to confirm specific actions and mitigations to deliver this balanced position. Teams across all organisations are working hard to finalise plans for 23/24 budgets. Sheffield City Council Strategy and Resources committee received an update of budget proposals at its meeting on 19 December. Draft Operational and Financial planning guidance for NHS organisations was issued on 23 December. A separate update on NHS planning will be provided to this meeting.

**Part B.** The financial plan submitted by the ICB (Sheffield Place), as part of the overall NHS South Yorkshire system financial plan, was a forecast in year deficit of £8.31m. Whilst additional resources have been received since the original plan, the majority of these relate to additional expenditure commitments required. A small improvement to this forecast is now expected, with a revised forecast deficit of £7.3m reported as at the end of December 2022.